



COMMERCIAL CERTIFICATE OF OCCUPANCY

To obtain a Certificate of Occupancy, the following items must be approved:

Please have your contractors call the IVR at (405) 366-5333 to request these inspections:

- ⇒ Building Final Inspection
- ⇒ Electrical Final Inspection
- ⇒ Mechanical Final Inspection
- ⇒ Plumbing Final Inspection
- ⇒ Pay any outstanding re-inspection fees

In addition to the completion of these finals, you must contact the following departments for their approval. An on-site inspection from each department may be required before the Certificate of Occupancy can be issued.

FIRE MARSHAL - emergency lights, exit lights, door accessibility, fire extinguishers, etc.292-9780
Contact —Robert Betts

PLANNING - landscaping & landscape maintenance bonds, parking lots
.....366-5344
Contact - Jane Hudson

PUBLIC WORKS - approaches & sidewalks, drainage, vegetative cover, dumpster enclosure, public improvements.366-5458
Contact - Ken Danner

Food & Beverage Inspections may be required if you are selling those items. An application can be obtained from Syndi Runyon at the City Clerk's office. The building inspection for the Food & Beverage license cannot be approved until a Certificate of Occupancy has been issued.366-5386

Additionally, project specific items may need to be inspected and approved by the Fire Marshal, Planning, or Public Works Departments. Please address any questions regarding those items to the contact person listed above.